



**BUREAU
VERITAS**

Heartland Community Association Residential Building Permit Application

Phone: 972-564-1511

Fax: 972-564-6789

CONTACT BUREAU VERITAS AT 877-837-8775 FOR INSPECTIONS

Project Address: _____		Valuation: _____	
Project Description:	PATIO <input type="checkbox"/>	SFR REMODEL/ADDITION <input type="checkbox"/>	STORAGE BUILDING <input type="checkbox"/>
	PLUMBING <input type="checkbox"/>	MECHANICAL <input type="checkbox"/>	ELECTRICAL <input type="checkbox"/>
	FENCE <input type="checkbox"/>	LAWN IRRIGATION <input type="checkbox"/>	OTHER _____
Lot: _____	Block: _____	Square Footage: _____	
Owner: _____		Phone Number: _____	
General Contractor	Contact Person	Phone Number	
Mechanical Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Electrical Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>
Plumbing Contractor	Contact Person	Phone Number	Contractor License Number <input type="checkbox"/>

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require final inspection.

Architectural Approval is Required

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: _____

Date: _____

FOR OFFICE USE ONLY:

Architectural Approval	Fees Due: _____
Signature: _____	Date: _____

Heartland Community Association	District # _____
Fees Collected: \$ _____	Collected By: _____
Comments: _____	
BUREAU VERITAS	Project # _____
Comments: _____	
The plans for this project have been reviewed and approved for construction in Kaufman County MUD.	
_____ Approved	_____ Date

Heartland

CONTRACTOR REGISTRATION FORM

TYPE OF CONTRACTOR LICENSE

ELECTRICAL CONTRACTOR
 MASTER ELECTRICIAN
 JOURNEYMAN ELECTRICIAN
 MASTER SIGN ELECTRICIAN

 MASTER PLUMBER
 JOURNEYMAN PLUMBER

MECHANICAL (HVAC)
 IRRIGATOR (LANDSCAPE)
 BACKFLOW (*special form required*)

 OTHER

CONTRACTOR INFORMATION

COMPANY NAME: _____ PHONE: _____

COMPANY ADDRESS: _____

CITY, STATE, ZIP: _____

LICENSEE NAME: _____

LICENSEE NUMBER: _____ PHONE: _____

ADDRESS (MAILING): _____

CITY, STATE, ZIP: _____

SIGNATURE: _____ DATE: _____

PLEASE PROVIDE COPY OF DRIVER'S LICENSE AND STATE LICENSE



**BUREAU
VERITAS**

Heartland

In-ground and Above ground Swimming Pools and Spas

Permit Submittal and Plan Review Procedures:

1. The Contractor will submit permit packet directly to Heartland Community Association with permit fee.
Permit Pack to include one each of the following:
 - Permit application
 - *Approval form from the Heartland Community Association*
 - Permit Fees
 - Site Plan stamped with approval from electric utility company to include distance from house and property lines.
2. Heartland will contact Bureau Veritas when the permit packet is ready for pickup.
3. Heartland will verify contractor license.
4. BUREAU VERITAS will stamp the plans, issue the permit and return them to the applicant in a plastic bag. The bag must be at the job site for all inspections.

**For questions regarding permitting or plan review,
please contact BUREAU VERITAS: (800) 906-7199**



**BUREAU
VERITAS**

Heartland Residential Remodel/Addition

What is an Addition – Any construction work done to the main building that results in the addition of square footage to the footprint of the house. Additions could be carports, covered patios, sunroom, bedroom are any other room enclosed or open that is attached to the main structure.

What is a Remodel – Any interior or exterior construction work to the main structure such as moving walls, replacing windows, any major electrical, plumbing, and/or mechanical work.

Permit Submittals

Residential Addition	Residential Remodel
Residential Permit Application	Residential Permit Application
(2) Simplified Prescriptive Approval. (2009 Residential Energy Code Compliance Form), if applicable	(2) If installing new windows as part of the remodel, Simplified Prescriptive Approval. (2009 Residential Energy Code Compliance Form)
(2) Sets of floor plans to include all Electrical, Mechanical and Plumbing.	(2) Sets of plans to include all Electrical, Mechanical and Plumbing, if applicable.
Contractor Registration - Electrician, Plumber, Mechanical	Contractor Registration - Electrician, Plumber, Mechanical
(2) Site plan showing distance from addition to property lines and other structures and showing all easements and existing structures on property.	N/A
(2) Foundation and Roofing plans	N/A

What do I need to install a Deck? - Because they are not covered, decks are not considered additions to the footprint of the house nor do they have to meet setback requirements. Any deck 30 inches off the ground requires a permit. Submit a residential permit application and a drawing showing the house and where the deck is to be constructed. Include the materials to be used and a description of how the deck will be anchored to the ground.

Do I need a permit for a Concrete Patio? Concrete patios do not require a permit if they are not attached to the house foundation, however, if you plan to cover or enclose this area at a later date, a permit for the concrete is a good idea so we will have a record of the structural strength of the patio.



Heartland

In-ground and Above ground Swimming Pools and Spas

Inspection Procedures:

1. Required inspections:
Belly Steel
Deck Steel
Gas Test (if applicable) / Existing Electric Changes
Final
2. A four (4) foot temporary fence must be in place until the permanent fence is installed and inspected.
3. The six (6) foot fence must be in place prior to the filling of the pool.
4. The common bonding grid installation can be completed at either the Belly Steel or the Deck Steel, but must be visible for the Deck Steel inspection.
5. Excavation material must be disposed to an approved location, and streets/alleys/adjacent property must be kept free of mud & debris at all times. Do not block the alley or street with contractor vehicles.

Permit pack must be on site for all inspections

Inspection Requests

Please contact Bureau Veritas to request inspection(s). Any of our permit technicians can assist you. Inspections requested by 5:00 pm Monday – Friday will be performed the next business day. Inspection requests can also be faxed to the Bureau Veritas office.

Inspection line: (817) 335-8111 Toll Free number: (877) 837-8775
Inspection FAX line: (817) 335-8110 Toll Free FAX line: (877) 837-8859



Residential: Electrical – Plumbing – Mechanical

Electrical Upgrades/ Repairs

When is a permit needed? A permit is required for all service upgrades or circuit replacements.

What is needed to obtain a permit? A plan review is not required, but a permit fee is due upon permit issuance.

Submittal documents: Fill out a Residential permit application.

Plumbing Upgrades/ Repairs

When is a permit needed? A permit is required when a gas line is added, replaced or repaired, installing gas logs inside your fireplace, replacing a gas or electric water heater, adding a water softener to your home or sprinkler system.

What is needed to obtain a permit? A plan review is not required, but a permit fee is due upon permit issuance.

Submittal documents: Fill out a Residential permit application.

Sprinkler Permits: An approved backflow device must be installed with each sprinkler system.

Mechanical Upgrades/ Repairs

When is a permit needed? A permit is required when an air conditioner or furnace is replaced.

What is needed to obtain a permit? A plan review is not required, but a permit fee is due upon permit issuance.

Submittal documents: Fill out a Residential permit application.

All Electrical, Plumbing, and Mechanical work described above require an inspection.



**EXHIBIT A
HEARTLAND SCHEDULE OF FEES**

Single Family residential construction plan review and inspection*

Valuation	Fee
\$1. ⁰⁰ to \$10,000. ⁰⁰	\$125. ⁰⁰
\$10,001. ⁰⁰ and up	Per Quote

***All fees billed upon issuance of the permit by the jurisdiction.**

**EXHIBIT B
HEARTLAND MUD RATE ORDER**

SERVICE DESCRIPTION	CUSTOMER CHARGE	BILLING FREQUENCY
Swimming Pool/Spa Inspection	\$125.00 (Above ground)	Start of construction
Swimming Pool/Spa Inspection	Per quote (in ground)	Start of construction
Sprinkler System Inspection	\$200.00	Start of construction